

Virgin Islands Council on the Arts Artist Exhibition Agreement

Virgin Islands Council on the Arts (VICA) has provided the opportunity to display my art at VICA's Gallery at no commission or cost to me, I have agreed to work in concert with VICA to create invitations, bios, press releases and any other materials necessary to accompany my art exhibition.

It is understood that VICA will make every effort to secure and keep my artwork safe. It is also understood that VICA and/or the Government of the Virgin Islands will not be held liable or responsible for the theft of work due to criminal acts or other acts of God. It is also understood that VICA will not be responsible for any damages or theft of art work left in any storage area or in gallery space at the conclusion of my exhibit.

It is also my responsibility to have all art work, title of pieces and price listing delivered to VICA three days prior to exhibition and all art work must be framed and ready to hang.

It is my responsibility to provide all hors d'oeuvres, refreshments, plates, napkins and utensils to VICA, one day prior to exhibition. ICE will be accepted 3 hours before event. VICA provides two options for food preparation. (1) VICA can purchase, set up, serve and coordinate all food items in kitchen at artist's expense. (2) Artists can provide all pre-cooked food on the day of the event.

VICA reserves the right to establish how long artwork will be exhibited in the Councils gallery space.

It is understood that it is my responsibility to contact the media for advertisement and is not the sole responsibility of VICA.

It is my responsibility to remove all trash at closing of reception.

I agree to all the terms and conditions listed above.

Signature:

Printed Name:

Date:

Phone Number:

Email Address: